

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, DECEMBER 8, 2010
9:00 a.m.****The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: **No separate committee meetings were held.**

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, December 8, 2010, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Vincent St. Blanc, III, called the meeting to order at 9:08 a.m.

B. PLEDGE OF ALLEGIANCE

Chair St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Robert Brown
Helen Bridges Carter
Keith Gamble
Deni Grissette
Timothy W. Hardy
Brett Mellington
Michael Murphy, *1st Vice Chair*
Woody Ogé, *2nd Vice Chair*
Ivy Poreé-Marco
Paul Price
Stephen Smith
Vincent St. Blanc, III, *Chair*
Mike Stone

Members Absent

Edwards Barham
Valerie Gaspard
Scott Terrill
Stephen Touns

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Anthony Brown
Debi Faucette
Jan Jackson
Bob Johnson
Lura Kamiya
Albertha Lawson
Joe Marin
Bill Obier
Kizzy Payton
Jimmy Sawtelle
Eric Setz
Greg Speyrer

Dr. Monty Sullivan
Angél Tetrick
Joel Watkins

D. APPROVAL OF DECEMBER 8, 2010 AGENDA

On motion of Supervisor Brown, seconded by Supervisor Ogé, the Board voted to approve the December 8, 2010 agenda as presented.

E. APPROVAL OF MINUTES OF NOVEMBER 10, 2010 AUDIT COMMITTEE AND FULL BOARD MEETINGS

On motion of Supervisor Hardy, seconded by Supervisor Carter, the Board voted to approve the minutes of the November 10, Audit Committee and Full Board meetings as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Vincent St. Blanc, III, Chair, presented the Chair of the Board Report. The following topics were discussed:

- Chair St. Blanc expressed his thanks to Dr. and Mrs. May for hosting the Christmas Dinner on Tuesday evening.
- Board Supervisors Stevie Smith provided an update on the Act 391 projects. He reviewed projects at the following campuses/locations: Huey P. Long Campus in Winnfield; L.E. Fletcher campus improvements in Houma; Florida Parishes Campus in Greensburg; SOWELA in Lake Charles; Northwest Campus in Minden; Shelby Jackson in Ferriday; Young Memorial Campus in Morgan City; Gulf Area Campus in Abbeville. He noted that by the first part of 2011 the System will have 8-9 projects under construction. Supervisor Smith stated that an architect has been selected for the Westside Campus in Plaquemine and the design process has begun. He noted that a couple of LCTCS partners, Mr. Ed Cancienne, Superintendent of Iberville Parish Schools and Mr. Mitchell Ourso, Iberville Parish President, have stepped up to help make improvements to the campus. They are present today to address the Board.
- Dr. May thanked Mr. Cancienne and Mr. Ourso for their “can do attitude and leadership” and for focusing on the greater needs of the community and working with the LCTCS to find a way to address those needs. The Iberville Parish School Board has offered to transfer an approximate 10 acre parcel of land adjacent to Plaquemine High School on Tenant Road in Plaquemine to the LCTCS for the use and benefit of the Capital Area Technical College, Westside Campus. Also proposed for consideration by the Board is the associated Cooperative Endeavor Agreement between the Iberville parish School Board and the LCTCS regarding use of the facility for postsecondary education.

Jan Jackson, Senior Vice President of Finance and Administration, introduced Mr. Cancienne and Mr. Ourso to the Board. Ms. Jackson presented a PowerPoint presentation providing information on the Act 391 project.

Dr. Kay McDaniel, Regional Director, Capital Area Technical College, addressed the Board and reviewed the programs that will be offered at the Westside Campus. She stated that various programs under nursing now exist and they will add Industrial Maintenance which includes welding, pipefitting and millwright. Dr. McDaniel stated that the goal is to establish a seamless partnership between Plaquemine High School and the Capital Area Technical College.

Mr. Cancienne and Mr. Ourso offered their comments to the Board.

2. President's Report

Dr. May presented the President' Report. The following topics were discussed:

- Announcement of the pending retirement of Dr. Jan Brobst, Chancellor, South Louisiana Community College, effective December 31, 2010. Dr. May spoke to her many accomplishments at the college, namely the partnership with Acadian Ambulance and the National EMT Academy and with the local high school. He added that Dr. Brobst will be missed but her legacy will continue. Dr. May presented Dr. Brobst with a plaque of recognition from the Board to thank her for her service to the LCTCS and South Louisiana Community College (SLCC).

Dr. Brobst provided comments and expressed her appreciation for all the support that has been shown to her. She thanked the team at SLCC for all their hard work and dedication. Several board members shared their thoughts/comments on Dr. Brobst's service as chancellor at SLCC.

- Announcement of the pending retirement from state service of Debi Faucette, effective January 7th. Ms. Faucette transferred from the Department of Education when Adult Education transferred to the LCTCS. Ms. Faucette has accepted the position of Deputy Executive Director for Field Operations for GED Testing Service with the American Council on Education.
- Introduced Eric Setz who will serve as Vice President of Enterprise Services and Information Technology for LCTCS effective December 1st.
- Update to the board on the recent budget meeting with Governor Bobby Jindal and higher education system presidents. Dr. May stated that the meetings afforded a great conversation and good exchange of ideas between fellow colleagues of higher education. He expressed appreciation to Governor Jindal for holding the meeting.
- Congratulated Kizzy Payton on being selected by the Greater Baton Rouge Business Report as one of the 2010 Forty under 40 honorees.
- Congratulated Dr. Luke Robins, Chancellor, Louisiana Delta Community College (LDCC), on the agreement signed with Grambling State University (GSU) that will allow nursing students who earn their associates degree at LDCC to transfer seamlessly to GSU to pursue a registered nursing degree.

- Congratulated Dr. Robins on the installation of a \$425,000 first flexible integrated system lab from the Louisiana Economic Development's Rapid Response Fund that will add another laying to the college's Certified Manufacturing Specialist Program. LED's Fast Start program partnered with LDCC to train workers for ConAgra's new sweet potato plant in Delhi.
- Chancellor Jim Henderson announced the agreement signed with Louisiana Tech's President, Dan Reneau, allowing Bossier Parish Community College (BPCC) Associate of Science in engineering graduates to enter as juniors into any of Louisiana Tech's engineering programs.

Mr. Henderson addressed the Board to provide details on the proposed program. He noted that BPCC will offer the classes with existing faculty and stated that this is a testament to the quality of the faculty at BPCC and to the overall quality of the academic program.

- Dr. Robins announced that Louisiana Delta Community College (LDCC) Foundation has recently received two donations of \$60,000 each from Kitty DeGree. He noted that the two checks will be used as the local match for two Board of Regents' Endowed Chairs. One will be applied for this year and one next year. The first endowed chair will be in workforce development. The second will be an additional endowed chair in nursing.
- Dr. Joe Ben Welch, Chancellor, River Parishes Community College (RPCC), provided an update on the merger of the LTC Ascension Campus with RPCC.
- Dr. Robins provided an update on the merger of the LTC Tallulah/Margaret Surlis/Lake Providence campuses with LDCC.
- Dr. May noted that the consolidation of the LTC Morgan Smith Campus with SOWELA Technical Community College was also approved by the Board in November. He stated that this effort will be moving forward also.
- Dr. May stated that a Senate Concurrent Resolution was recently passed by Senator Ben Nevers asking that the Board of Regents conduct a study of the Northshore area to determine the need for a technical community college. He noted that Regional Director Will Wainwright has been engaged in this endeavor and added that Board members in the community will also be asked to be involved.
- Dr. May noted that conversations regarding the need for a community/technical college have also been held regarding the Alexandria area. He stated that the Rapides Foundation conducted a survey regarding the need for a technical community college in that area. Dr. May stated that a request has been made for a separate contract with NCHEMS that will incorporate the Rapides study update and make a determination of the need for a technical community college.
- 80th Anniversary celebration of the Sullivan Campus in Bogalusa. A copy of the program was distributed to members of the Board. Supervisor Mickey Murphy provided comments on the event. He commended Will Wainwright and his team for a "very exciting and emotional day at the Northshore Technical College." He stated that the event was sponsored by the Sullivan Foundation in conjunction with a number of corporate and private sponsors. He spoke to a number of

highlights of the event – one being the recognition of one of the first students to graduate from the college.

- Dr. May announced that the groundbreaking ceremony for Fletcher Technical Community College will be held on January 13, 2011. Additional information will follow.

G. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

Supervisor Carter presented the Academic Actions agenda items for consideration by the Board.

1. Draft Business Plan for Adult Education: WorkReady U

Dr. Monty Sullivan, Executive Vice President, and Debi Faucette, Adult Education, addressed the Board to discuss and provide details on the proposed Business Plan for Adult Education: WorkReady U. A handout containing the draft plan was distributed to the Board.

On motion of Supervisor Murphy, seconded by Supervisor Ogé, the Board voted to receive the draft Business Plan for Adult Education. The motion carried.

2. For Review and Advisement: Adult Education Policies

Debi Faucette provided an explanation of the proposed Adult Education policies.

FOR REVIEW AND ADVISEMENT ONLY. NO ACTION WAS TAKEN.

Facilities Actions

Supervisor Carter presented the Facilities Actions agenda items for consideration by the Board.

3. Purchase of Federal City Naval Base Chapel for Delgado Community College

On motion of Supervisor Poreé-Marco, seconded by Supervisor Smith, the Board voted to authorize the LCTCS President and the Chancellor of Delgado Community College to negotiate and execute all documents necessary to acquire a building from New Orleans Federal Alliance and HRI – EDD at or below appraised value and to renovate this facility for use as a Student Life Center at the West Bank Campus for a total cost not to exceed \$2 million from student self-assessed fees. This acquisition and renovation would be requested as an Act 959 project to the Board of Regents and the Joint Legislative Committee on the Budget. The motion carried.

4. Transfer of Land for Capital Area Technical College Westside Plaquemine Campus

On motion of Supervisor Grissette, seconded by Supervisor Poreé-Marco, the Board voted to authorize the System President to accept a transfer of an approximate 10 acre parcel of land adjacent to Plaquemine High School on Tenant Road in Plaquemine from the Iberville Parish School Board for the use and benefit of the Capital Area Technical College, Westside Campus. The Board also approved the associated Cooperative Endeavor Agreement between the Iberville Parish School Board and The Louisiana Community and Technical College System regarding use of

the facility for postsecondary education. This acquisition will be recorded with the State Land Office. The motion carried.

Finance Actions

Supervisor Stone presented the Finance Actions agenda items for consideration by the Board.

5. Strategies to Empower People (STEP) Contract

On motion of Supervisor Gamble, seconded by Supervisor Brown, the Board voted to approve the proposed contract for the receipt of incoming funds from the Department of Children and Family Services to the Louisiana Community and Technical College System. The motion carried.

6. Strategies to Empower People (STEP) Allocation

On motion of Supervisor Price, seconded by Supervisor Ogé, the Board voted to approve the proposed allocation of TANF Strategies to Empower People (STEP) funds to local adult education providers. The motion carried.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

7. Departmental Consolidation and Reorganization at L. E. Fletcher Technical Community College

Chancellor Lavigne addressed the Board to discuss and provide clarification on the consolidation and reorganization of Fletcher Technical Community College.

On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to approve an increase in salary for William Tulak, Vice Chancellor of Instruction, from \$96,000 to \$98,500 and Bryan Glatter, Vice Chancellor for Finance and Administration, from \$93,000 to \$98,500 due to Departmental Consolidation and Reorganization, effective December 13, 2010. The motion carried.

8. Appointment of Interim Chancellor for South Louisiana Community College

On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to approve the appointment of Dr. Phyllis Dupuis as Interim Chancellor for South Louisiana Community College, effective January 1, 2011 through December 31, 2011 and continuing on a month-to-month basis thereafter, not to exceed June 30, 2012. Dr. Dupuis will retain her current responsibilities as Regional Director for Acadiana Technical College along with the Interim Chancellor role and will retain a \$5,000 car allowance or use of a state car and a \$2,500 official function and civic organization expense allowance. Effective January 1, 2011, Dr. Phyllis Dupuis' annualized salary will be \$135,000 and she will receive an annualized \$20,000 housing allowance through the end of her term as Interim Chancellor for South Louisiana Community College. The motion carried.

H. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Poreé-Marco, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.3. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Program Revisions
 - a. SOWELA Technical Community College
 - AAS Accounting Technology (CIP: 520302)
 - AAS Commercial Art (CIP: 500402)
 - AAS Drafting and Design Technology (CIP:151301)
 - AAS Office Systems Technology (CIP: 520401)
 - AAS Industrial Instrumentation (CIP: 150404)
 - TD Culinary Arts and Occupations (CIP: 120503)

Approved program revisions as requested by SOWELA Technical Community College.

2. New Programs/Additions
 - a. Bossier Parish Community College – Associate of Science in Engineering (CIP: 140101)

Approved the Associate of Science in Engineering (CIP: 140101) as requested by Bossier Parish Community College.

Finance Actions

3. For Review and Advisement: Revision to LCTCS Policy #5.021, Hardship Waivers for Tuition and Fees

Accepted for Review and Advisement the revision for LCTCS Policy #5.021, Hardship Waivers for Tuition and Fees.

I. UPDATES

Chair St. Blanc urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

No Other Business was presented.

K. ANNOUNCEMENTS

- Merry Christmas and Happy New Year.
- Happy Birthday to Stevie Smith and Jimmy Eagan.
- Supervisor Poreé-Marco thanked everyone for their time and efforts for the schools and students.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Carter, seconded by Supervisor Price, the meeting adjourned at 11:36 a.m.